



REQUEST FOR QUOTATION

Date: 23 November 2023
RFQ No.: 100-23-09-2036

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____



The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Various Hardware Supplies – Management Information System Office** with an Approved Budget for the Contract (ABC) of **Php 346,977.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.


The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Vinyl Electrical Tape, - General Purpose Vinyl Electrical Size Big Tape - 19mm x 20m Black- Operating Temperature Thickness is 0.15 mm. Dielectric strength 39.4 kV/mm Breaking strength is 2.8 kN/m		50	roll	42.00	2,100.00		
2	Branded Switching adaptor 9 volts 2amp., Switching Adaptor, - Voltage Input: AC 100-240V Connection Type: Center Positive Frequency Response: 50/60Hz Voltage Output: DC 9V Electrical Current: Max. 2A cable lenght at least 93 cm internal connector diameter at least 2.5 mm externnal connector diameter at least 5mm		3	pcs	810.00	2,430.00		
3	Thermal paste, - Tube type big 30g Thermal Grease Paste Compound Tube Syringe Silicon for CPU Heatsink Cooling Fluid		5	pcs	197.40	987.00		
4	2x Magnification Glass, - With Alligator Clip - Radius :2.5r Diameter:5d		5	pcs	1,204.80	6,024.00		

	circumference: 15.7 Glass Thickness: 10mm							
5	Projector Screen, - with Stand 120 inch Indoor Outdoor with bag 9 feet x 5 feet, 16:9 Aspect Ratio, Ultra HD-3D-4K Ready Technology, Universal Map Type Projector Screen		2	pcs.	7,495.80	14,991.60		
6	Drill Bit Set, - Branded Drill Bit Set, Drill Set includes: 6 steel drill bit size: 2mm, 3mm, 4mm, 5mm, 6mm, 8mm 5 wall drill sizes: 4mm, 5mm, 6mm, 8mm, 10mm 5 wood drill sizes: 4mm, 5mm, 6mm, 8mm, 10mm Specialized steel materials, stored in plastic containers.		3	set	781.20	2,343.60		
7	SOLDERING LEAD, - 60/40 per roll, Soldering Lead 1.0mm 60/40 Tin Lead Rosin Core Solder Soldering Welding Iron 60/40 rosin core solder Wire diameter: 1.0 mm Size: At least 55mm x 55mm / 2.17" x 2.17" Weight: At least 50g		2	pcs	671.40	1,342.80		
8	Vacuum Cleaner and Blower, - 400w Rated Voltage: 230V-50Hz No load speed: 13000rpm Max Blowing rate: 3.0^3 m/min With nozzle accessories At least 1 year warranty		5	pcs	7,800.00	39,000.00		
9	Rechargeable Flash light, - Must be rechargeable Wick: Cree T6 or equivalent Range: at least 1000m Brightness: at least 3000 lumens Modes: 5, strong, middle, weak, flash and SOS Bulb life: at least 100,000 hours USB charging cable: Universal USB charging cables - Battery: Power: 18650 batteries Capacity: at least 3800mAh Charging time: about 8 hours or less Material: Li-ion battery		16	unit	2,636.40	42,182.40		
10	Hot solder station, - Rate of voltage: 220V 50/60Hz AC Power: at least 270 W Air pump: Membranous Temp.control range: 100°C-450°C Pump power: at least 45w		3	units	9,448.80	28,346.40		
11	Paint brush, - 1 Heavy Duty Utility industrial paint brush		15	pcs	84.00	1,260.00		

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

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	- size: 1 inch Material: wood handle and white bristles							
12	Air compressor, - Motor:1/2 hp No. of Cylinder: 2 Phase: 1 Pressure: 85 psi Capacity: 46 liters, 3.8 cfm		1	pc	14,819.40	14,819.40		
13	Impact drill cordless, - Professional Cordless Impact Driver Wrench supports screw diameters M4-M12 Impact rate: 0-3200 bpm maximum torque at 100Nm with carrying case, charger, screwdriver bit, 2x battery type 12 volts		3	pcs	12,600.00	37,800.00		
14	Duct Tape, - Size: 48mm x 10m Color: silver Packaging Size: 1 roll		50	pcs	1,084.20	54,210.00		
15	Masking Tape, - Size: 2 inches 25 yard Material: Crepe Paper 5 rolls/deck		20	deck	144.00	2,880.00		
16	Ink Waste Tank Pad Absorber, - compatible for the ff Epson brand models: L120, L110, L210, L220, L310, L360.		30	pcs	582.00	17,460.00		
17	surgical gloves, - Size: Medium Disposable Latex Examination Gloves Non-Sterile, Hypo-Allergic, Ambidextrous Packing: 100 pairs/box Texture: Micro Rough		50	boxes	598.50	29,925.00		
18	Electronics Stainless Steel Tweezers, - Overall Length: 150 mm Material: Stainless Point Type: Fine; Serrated; Straight 6 pcs/set		15	set	1,458.00	21,870.00		
19	Aluminum Folding Ladder, - Must be at least 8 feet At least 1.2mm Super Thick Aluminum, Rubber Footing, Interlock Joint Chargeable shape: capable of the following: A shaped, straight ladder, M-shaped ladder, Bridge-type fold Load weight capacity: at least 200kg		2	pcs	5,015.40	10,030.80		
20	Poster Stand tripod, - T-stand/Banner Stand - Adjustable height - Rotate screw to adjust height-double sided slot holder - Up to 7 feet		4	pcs	780.00	3,120.00		
21	Lacquer Thinner, - B-50 - Gallon		3	gallon	1,332.00	3,996.00		

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	- Aromatic Hydrocarbon							
22	Bar Code Sticker, - 1000 pcs/rolls Roll Labelling Sticker - Size: 40 mm x 20 mm		10	rolls	372.00	3,720.00		
23	120 ml Multi purpose oil, - High grade Clear Oil Mechanical Oil		10	bottles	180.00	1,800.00		
24	Printer Head Cleaning Solution with syringe 100ml, - Cuyi Print Head Cleaning Solution Bottles 100ml each		30	bottles	144.6	4,338.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.			Total		346,977.00			
DELIVERY TERM: Within Thirty (30) calendar days upon the receipt of Notice to Proceed but not to exceed 31 December 2023.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** (Form can be downloaded thru <https://www.gppb.gov.ph/downloadable-forms/#tab-61412>)
 - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.



ADDITIONAL REQUIREMENTS:


For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;

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- d. Batch Release Certificate (for vaccines, toxoids and immunoglobulins only) [to be submitted upon delivery]; and
- e. Certificate of Analysis (for anesthesia and antibiotics) [to be submitted upon delivery].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph






ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:

Signature over Printed Name	Position
Duly authorized to sign quotation/offer for and on behalf of _____	
(Please indicate Company Name)	

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